

Quartz Hill High School

2019-2020 ELECTION PACKET

Full Name: _____

QHHS ID#: _____

Circle the office(s) you are applying for below. An officer may hold only one office. However, if you decide to run for an ASB office and do not win the election, you may then run for a Class Officer position. If you do not win that election, you may interview for an appointed position.

ASB ELECTED offices:

ELECTION PACKET DUE BY TUESDAY, FEBRUARY 26th, End of B Lunch

Packet must be submitted directly to Mr. Manthey in room 102

CAMPAIGNING: March 4th – March 8th

VOTING OPEN: March 6th – March 8th

Voting Website = quartz.voting4schools.com

ASB President (open to current Juniors only; at least one semester in ASB Leadership class)

ASB Vice President (open to current Sophomores or Juniors only)

ASB Secretary (open to current Sophomores or Juniors only)

ASB Treasurer (open to current Sophomores or Juniors only)

Class ELECTED offices:

ELECTION PACKET DUE BY TUESDAY, MARCH 12th, End of B Lunch

Packet must be submitted directly to Mr. Manthey in room 102

CAMPAIGNING: March 25th – March 29th

VOTING OPEN: March 27th – 29th at qhhs.org/vote

Class of 2020: President

Vice President

Secretary

Treasurer

Class of 2021: President

Vice President

Secretary

Treasurer

Class of 2022: President

Vice President

Secretary

Treasurer

If running for an ASB ELECTED or CLASS ELECTED position, complete the following three items:

☐ **Elected Office Petition** (ASB Elected position requires 50 signatures; Class elected requires 25)

☐ **Campaign Materials form**, with approval signature from Mr. Manthey

☐ **Candidate statement** emailed to qhhsasb@gmail.com (ASB or Class Elected positions only)

Must be emailed by the due date for the election packet.

DO NOT SEND AS AN ATTACHMENT. Copy the text into the body of the email.

Type a statement of candidacy which may include your qualifications and what you want to accomplish as the officer if elected. **The statement should be no more than 500 words.** (You can find the word count of a document in Microsoft Word under the "Tools" menu. Select "Word Count") Statements will be included as part of your bio on the ballot. **PROOFREAD** your statement before sending it. The Commissioner of Elections **WILL NOT** proofread or edit your statement. It will be cut if longer than 500 words.

☐ **Campaign speech/video-** Record and edit your own campaign speech video and submit the file by the end of B lunch 2 school days before voting begins. You can go to the ASB room during lunch during the week before campaigning begins for assistance/guidance. Videos will be posted and shared on social networking sites (YouTube, Instagram, and Twitter) and the link will be posted on the online ballot. **Length of video should be 1 minute or less.** Files can be emailed to qhhsasb@gmail.com.



Campaigning/Publicity Contract (for ELECTED positions only)

1. The candidate named on the advertising will be responsible for all aspects of advertising, including: content, location, method of attachment, and removal. Non-removal of signs will result in the candidate's disqualification.
2. Signs are to be mounted only to wooden boards in designated areas with the use of a staple gun or blue painters tape. Masking, scotch, duct, and packing tapes are NOT to be used. Fliers may be put up in classrooms with the permission of the teacher. Signs may also be posted, using only blue painters tape, to doors and windows, not covering other postings.
3. Each wooden board can contain no more than five (5) 8 ½" X 11" fliers.
4. No posters will be allowed, meaning nothing larger than 8 ½" X 11" can be hung up.
5. No masking tape or stickers are allowed on the concrete or any floor surface.
6. Candidates will supply their own sign making and fastening materials.
7. ¼ sheet fliers may be handed out.
8. **NO FOOD/DRINK ITEMS MAY BE GIVEN OUT.**
9. All fliers must reflect good taste and be approved in room 102 with the "Activities Office" stamp.
IMPORTANT: Before running copies of fliers, have the master copy stamped.
10. All signs must be removed by 4:00 p.m. on the final day of voting.
11. There must not be any denouncing of another candidate on any advertising material.
12. Violations by any students, candidates included, of these rules and regulations shall result in ordinary school disciplinary action and disqualification from election.
13. No stickers on items that are sold at the school.
14. Creative publicity and campaigning is encouraged!
15. During campaigning and voting week, candidates may not collect student log-in information to vote for other students. Additionally, candidates may not use their cell phones during school hours to allow other students a chance to vote. Each student should have the opportunity to vote privately for the candidate of their choice. If a large number of votes are tracked from a specific IP address, candidates may be disqualified or votes may be discarded

Declaration of Candidacy and Consent Form

I, _____, hereby declare my candidacy for the position of _____, for the 2019-2020 school year at QHHS. I understand that once this declaration has been received by the QHHS ASB Advisor and Commissioner of Elections, my name will be listed on the official election ballot, and I may not withdraw from the election or switch the position I am running for.

I understand that any violation of the rules listed in this packet will require disciplinary measures. I accept these rules and regulations as part of my candidacy for office. Under my own free will, I attest to these agreements and I will, to the best of my ability, engage in a fair, competitive, and educational campaign designed to elect the best candidate for the position in which I am running.

Further, If I am elected to the position, I understand that I will be required to enroll in the Zero (0) period or Fourth (4th) period Leadership class for the 2019-2020 school year. As a condition of enrollment in the class, I will be required to participate in hours of non-class activities, including, but not limited to: working in the student store, sporting events, dances, community service, class projects, decorating for assemblies, meetings, conferences, and visitations. I will be required to show a high degree of energy, commitment, and responsibility while maintaining a 2.5 un-weighted grade point average. Specific requirements of the class will be discussed during our first general planning meeting in the summer.

I have read the campaign and election rules and I am in understanding of the regulations set forth.

I have read the above Publicity Contract and Declaration of Candidacy and Consent Form. I fully understand that if I break any of the rules stated above, I will be disqualified from the election. Further, I certify that I understand that any violation or unwillingness to abide by this contract agreement is sufficient for grounding, suspension, or removal from my elected position and/or ejection from the Leadership class. I also promise to serve the students and staff of QHHS to the best of my ability.

Student printed name: _____ Student signature: _____

I have read and understand all of the requirements established for the Leadership Program at QHHS. I give my permission for my son/daughter to be a member of the Leadership class as an elected or appointed officer with the conditions stated above. Further, I give permission for my son/daughter's campaign speech/video to be posted and shared on public social networking sites (including YouTube, Facebook, Twitter, etc.)

Parent printed name: _____ Parent signature: _____

Elected Office Petition

Candidate: _____ Position(s) Running For: _____

PAGE 1
for ASB and/or CLASS ELECTED POSITIONS
Signatures from 25 students in **YOUR GRADE LEVEL**

Printed Name	Signature	QHHS ID #	Grade Level
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____
13. _____	_____	_____	_____
14. _____	_____	_____	_____
15. _____	_____	_____	_____
16. _____	_____	_____	_____
17. _____	_____	_____	_____
18. _____	_____	_____	_____
19. _____	_____	_____	_____
20. _____	_____	_____	_____
21. _____	_____	_____	_____
22. _____	_____	_____	_____
23. _____	_____	_____	_____
24. _____	_____	_____	_____
25. _____	_____	_____	_____

If you are running for an **ASB Elected position** (ASB President, ASB Vice President, ASB Secretary, or ASB Treasurer), you must complete page 2 of the petition (on the flip side).

Elected Office Petition

Candidate: _____ ASB Position(s) Running For: _____

PAGE 2 for ASB ELECTED POSITIONS ONLY

Signatures from 25 additional students who are
current Freshmen, Sophomores, and/or Juniors

Printed Name	Signature	QHHS ID #	Grade Level
26. _____	_____	_____	_____
27. _____	_____	_____	_____
28. _____	_____	_____	_____
29. _____	_____	_____	_____
30. _____	_____	_____	_____
31. _____	_____	_____	_____
32. _____	_____	_____	_____
33. _____	_____	_____	_____
34. _____	_____	_____	_____
35. _____	_____	_____	_____
36. _____	_____	_____	_____
37. _____	_____	_____	_____
38. _____	_____	_____	_____
39. _____	_____	_____	_____
40. _____	_____	_____	_____
41. _____	_____	_____	_____
42. _____	_____	_____	_____
43. _____	_____	_____	_____
44. _____	_____	_____	_____
45. _____	_____	_____	_____
46. _____	_____	_____	_____
47. _____	_____	_____	_____
48. _____	_____	_____	_____
49. _____	_____	_____	_____
50. _____	_____	_____	_____

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KEEP THIS PAGE FOR YOUR RECORDS

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KEEP THIS PAGE FOR YOUR RECORDS

ASB ELECTED offices:

CAMPAIGNING: 3/4 – 3/8

VOTING: 3/6 – 3/8

Class ELECTED offices:

CAMPAIGNING: 3/25 – 3/29

VOTING: 3/27 – 3/29

ASB APPOINTED offices:

**INTERVIEWS: Begin in April
by appointment**

Quartz Hill High School

2019-2020 ASB COMMISSIONER POSITION PREFERENCE SHEET

Name: _____ GRADE LEVEL _____ Period Preference: _____

On the left side, please rank your top five areas of interest as a member of the Leadership class with #1 being your top choice, #2-second, #3-third, etc. This list will be used in conjunction with your interview to determine commissioner positions for the 2019-2020 school year.

On the right side, please mark an 'x' next to any position for which you DO NOT wish to be considered.

Commissioners Preferences:

Do Not Consider Me:

_____	Academics	Promotes academic achievers and achievements throughout the year	_____
_____	Assembly	Implements whole-school spirit rallies & motivational assemblies	_____
_____	Campus Culture	Organizes and implements a year-long student lunchtime program	_____
_____	Community Service	Organizes school-wide opportunities to serve local community	_____
_____	Elections	Facilitates court elections and school government elections	_____
_____	Historian	Records all activities organized on campus via photo/video	_____
_____	Kindness	Promotes a campus environment of positivity	_____
_____	Public Relations	Liaison with outside organizations	_____
_____	Publicity	Oversees all publicity for Leadership-sponsored activities	_____
_____	Social Media	Creates visual and textual posts for QHHSActivities social networking sites	_____
_____	Special Education	Organizes and runs events for our special education students	_____
_____	Spirit Director	Organizes lunchtime rallies & spirit weeks	_____
_____	Staff Appreciation	Organizes and implements a year-long staff appreciation plan	_____
_____	Student Store Manager	Cover shifts, advertise products, schedules & works computers	_____
_____	Other: _____	Description: _____	_____

Other positions that can be held in conjunction with an officer or commissioner position

Do NOT include in your ranking, but check off if you would like to be considered for any of these positions.

_____	ICC (Inter-School Communications Council)	District committee that meets 2x per month
_____	Tech/Sound Crew	Runs sound system at events