***Quartz Hill High School***

***Class of 2019***

***Senior Information Packet***

Dear Rebel Seniors and Parents:

Congratulations on achieving High School Graduation!

We are looking forward to making graduation a special occasion for everyone involved. Parents, I know you must be proud of your students and are looking forward to a memorable ceremony. Please remember that this booklet does not ensure graduation. All seniors must fulfill the academic requirements as set forth by the State of California, The Antelope Valley Union High School District, and Quartz Hill High School.

We hope your years at Quartz Hill have prepared you for the many opportunities that will come your way. We are proud of all you have accomplished and wish you the best of luck in the next phase of your life. GO REBELS!

Sincerely,

 Zach Mercier

 Principal

**QHHS ADMINISTRATIVE STAFF**

**2018-2019**

Principal: Zach Mercier Assistant Principal: Chris Andrews

 Vice Principal: Neil Love Vice Principal: Judy Swaner

Vice Principal: Mike Ybarra Vice Principal: Gary Pierson

**QHHS COUNSELING STAFF**

**2018-2019**

 Head Counselor: Jeff Tepper Counselor: Gretchen Vidal

 Counselor: Dana Roth Counselor: Shelly Ryan

 Counselor: Latisha Sampson Counselor: Larry Queen

 Counselor: Debbie Weilbacher Counselor: Yvette Moreno

# QHHS SENIOR CLASS OFFICERS

**2018-2019**

President: Christabel Odoi Vice President: Mona Qrib

 Secretary: Caden Broadwater Treasurer: Samantha Clark

Sen Class Advisor: Ms. Simonds ASB President: Kevin Flores

**CALENDAR OF EVENTS FOR 2018-2019 SCHOOL YEAR**

|  |  |
| --- | --- |
| March 2 | Deadline for submission of FAFSA forms online <http://www.fafsa.ed.gov> |
| March 15 | Graduation status letters for off-track studentsSenior Notification sent out  |
| Feb. 22 | Prom Packets and Guest passes available |
| March 29 | Prom guest passes due |
| April 3 | Prom ticket sales – one day only |
| Apr 19 | NO CHECKS ACCEPTED for on-campus transactions |
| April 26 | Senior Charges due from teachers/advisors (charges may be posted after this date) |
| April 16 | 4.0 Community Recognition Dinner (invitation only)  |
| April 27 | Prom – Gardens of Paradise |
| Late May | Yearbook distribution |
| May 29 | Last Day to Complete Supplemental Instruction |
| May 29 | Senior Awards Night (location pending) at 6:00 pm (invitation only)  |
| May 29 | Senior grades are due  |
| May 24 | Grad Nite @ Magic Mountain |
| May 30-31 | Senior Clearance – Library  |
| June 4 | Sr. Assembly/slide show and Sr. Sunset  |
| June 3 - 4 | Mandatory Graduation Practice, meet in Sm Gym at either 8:00 or 10:30 |
| June 5 | Class of 2019 Graduation |

## SENIOR ACTIVITIES

This booklet is designed to assist you in planning for your upcoming senior activities. These activities are specifically for graduating seniors. Please note the events and the details that describe them. If you have any questions, feel free to contact the Activities Office at 718-3100, ext. 591.

## STANDARDS OF CONDUCT

Seniors must follow all school rules and regulations at all Senior Activities. *Appropriate behavior and regular school attendance are required in order to be eligible for all senior activities*. Remember that senior activities, including graduation, are privileges. ***School officials reserve the right to remove students from any senior activities, including prom or graduation.*** Specifically,

* Any senior who is subject to significant disciplinary action in the months prior to graduation may forfeit their participation in the commencement ceremony and/or other senior activities;
* Any senior who has not met all of the graduation requirements 48 hours prior to graduation may not participate in the commencement ceremony;
* Any senior who has not attended the mandatory senior meeting(s) and graduation practices may not participate in the commencement ceremony;
* Any senior who behaves inappropriately during the commencement ceremony may be removed from the ceremony.

## MID-YEAR GRADUATES

Students may not participate in school activities other than graduation exercises in June unless prior authorization from school officials has been granted. AVUHSD AR 5127 Midterm Graduation Procedures.

GRADES

All graduation requirements must be met before the school can certify graduation. **Seniors must meet all graduation requirements in order to participate in the commencement ceremony.** Any senior failing a required course may make it up in Independent Study Summer School. The diploma will be awarded after a counselor verifies that the requirements have been met. Non-graduates who are 18 can see their counselor for a transcript and paper work to enroll in Adult Education after Summer School. Students who attend Summer School may participate in all activities except QHHS Commencement and Grad Nite.

TRANSCRIPTS

If you are planning to attend a college, university, or trade school in the fall and they are expecting you to furnish an official transcript after graduation, you’ll need to order your transcript on-line through docufide by parchment at www.parchment.com. Follow the instructions to set up an account and order your transcript. You’ll need a debit or credit card to pay a fee of $3.75 for each transcript.

CAP AND GOWN INFORMATION

In October and November, Jostens will be on campus to assist seniors in ordering their cap and gowns. Please make sure you order your cap and gown before the start of the 2nd semester.

Caps and gowns will be issued during the senior clearance process in the Library. *Please press the gown.* Put your cap on well forward with the short point almost between your eyebrows. Wear your tassel over your **RIGHT** eye.

Please do not throw your caps in the air after graduation. The graduation gown is also yours to keep. Take care of it. Many graduates keep both their cap and gown as important keepsakes.

Everyone should bring several bobby pins and a couple of safety pins for emergencies. It may be very windy, and you will need to secure your hats with bobby pins. If something breaks on your gown, you may need your safety pins. Do not chase your hat or anything else that may blow away. We will have Junior Class Ushers pick up items that are retrievable for you when possible.

#### COMMENCEMENT ANNOUNCEMENTS DISTRIBUTION

DATES: Mid April

TIME: A and B lunch

PLACE: Tables in front of the Big Gym

All graduating seniors who have placed orders for announcements should pick them up during lunch. Tables will be set up, divided by alphabet. After the distribution date, students may pick up their announcements *during lunch only* in the Activities Office. Please remember, that the announcements you ordered are not invitations. There is a difference! With your formal announcements, you are notifying your family and friends of your up-coming graduation.

#### SENIOR AWARDS

DATE: May 29, 2019

TIME: 6:00 p.m.

PLACE: TBA

The Annual Quartz Hill High School Senior Awards Night will honor seniors for their scholastic achievements. The event is by invitation only. Senior girls should wear dresses or dress slacks and blouses. Senior boys should wear slacks, dress shirt with collar and tie. NO JEANS.

#### GRAD NITE

DATE: Friday, May 24, 2019 - Saturday, May 25, 2019

COST: To Be Determined

PLACE: Magic Mountain

Transportation: By school bus (no exceptions) departing from QHHS parking lot.

**Information with the dress code will be available in the Grad Nite packet.** The cost for Grad Night will be announced. Tickets price will include transportation and entrance, pre-Grad Nite dinner/dance party, all you can eat buffet meal, admission to Grad Nite, souvenir photo (redeemed in the park), unlimited use of Six Flags Magic Mountain attractions, entertainment, and dance areas, and a Hurricane Harbor ticket. No guests will be allowed. Consent forms are required for each participant, and behavior standards will be strictly enforced. If a problem arises, parents/guardians will be called to pick up the student. Tickets may be purchased from the Student Store. Students cannot use their own Magic Mountain passes. For further information contact the Activities Office. Specific details will be included in the Grad Night Packet that will be available during 2nd Semester.

#### SENIOR CLEARANCE PROCEDURES

* Seniors will be cleared on Thursday, 5/30 and Friday, 5/31. Clearance schedule will be announced.
* Students arriving before their assigned time will not be admitted.
* **Students must have their school ID in order to check out.**
* Students will proceed through each of the check-out stations in order.
1. Financial charges: students will check all three lists (library books, textbooks, student charges) for their names. For students with no charges, they will proceed directly to station 6
2. Library books: students will check in books and fines will be identified
3. Textbooks: students will check in books and fines will be identified
4. Student charges: students will pay all charges – CASH ONLY  **These charges can be checked and paid prior to clearance!**
5. Students will complete Senior Survey (if not completed already during Econ/Civics class)
6. Graduation check: students will confirm with a counselor that they have met all graduation requirements and that they do not have substantial discipline that will prevent them from participating in the ceremony
7. Cap and gown: students will pick up their pre ordered cap and gown
8. Graduation tickets: students will pick up their allotment of graduation tickets

**COMMENCEMENT PRACTICE AND PROCEDURES**

DATES: Monday, June 3, 2019 – Practice for 2:30 Graduation will be 8:00-10:00am

 Practice for 6:00 Graduation will be 10:30-12:30pm

 Tuesday, June 4, 2019 − Practice for 2:30 Graduation will be 8:00-10:00am

 Practice for 6:00 Graduation will be 10:30-12:30pm

**Participation in Commencement practice is mandatory**. Graduates who do not attend practice will not be allowed to participate in the commencement ceremony. **NO EXCEPTIONS**. You **MUST** have your graduation contract and preference form signed and returned to the Activities Office in order to attend practice and graduation. You **MUST** also present a school ID card for entry onto football field. ***REMINDER:*** *Graduates must attend commencement practice!! All debts to the school must be cleared in order to participate in the ceremony*.

**COMMENCEMENT (Graduation Exercises)**

DATE: Wednesday, June 5, 2019

PLACE: Nicholson Field (QHHS Football Stadium)

All graduates are to BE ON TIME! All graduates must wear a cap and gown. Girls are reminded to wear dresses or skirts/slacks and blouses and to leave purses with parents. Boys should wear suits, or slacks and jackets with shirts and ties. Please do not wear sandals or white socks. Students should leave presents, flowers, or other items with parents during graduation. Do not bring items to carry (camera, sunglasses). There will be no check-in of valuables and the school will not be responsible for items that may be lost or stolen. Graduates are not permitted to carry anything.

NOTE: Graduates will be photographed as they receive their diplomas by O’Connor Photo. Proofs will be mailed to the graduate in the summer.

The commencement ceremony is **not** mandatory! It is a **privilege** which comes only once in a person’s lifetime!

ALMA MATER

The School’s Alma Mater will be sung by the graduating class near the end of the ceremony. For your convenience, the words are listed below. The Quartz Hill High School Choir will play the song at graduation but will not be at practice to rehearse it with us. Please commit the words to memory before the first practice.

Where the almond blossoms bloom

And the mountains meet the sky

Stands our alma mater dear

Grand old Quartz Hill High

Quartz Hill High

Quartz Hill High

To you we’ll all be true

Tho’ the years pass swiftly by

We’re loyal to the gold and blue.

**DIPLOMA PICK UP**

**Graduates will receive only the cover of their diplomas when they go through the ceremony**.  Diplomas will be available for pick-up from 9 AM – 12 Noon on the week of, June 10th (Monday through Friday only).Please make every effort to pick up your diploma at this time.  Otherwise, diplomas are available by appointment with the Registrar.  Diplomas will only be released to the graduate or their parents, with a picture ID of the graduate that must be presented in order to pick up the diploma during the week of June 1st.  If the student is over 18 years of age, the parent will need to consent from the student as well as picture ID of the student to pick up the diploma.   **DIPLOMAS WILL NOT BE MAILED HOME**.

## STANDARDS OF CONDUCT

## (each senior must submit a signed copy of these standards)

Seniors must follow all school rules and regulations at all Senior Activities. *Appropriate behavior and regular school attendance are required in order to be eligible for all senior activities*. Remember that senior activities, including graduation, are privileges. ***School officials reserve the right to remove students from any senior activities, including prom or graduation.*** Specifically,

* Any senior who is subject to significant disciplinary action in the months prior to graduation may forfeit their participation in the commencement ceremony and/or other senior activities;
* Any senior who has not met all of the graduation requirements 48 hours prior to graduation may not participate in the commencement ceremony;
* Any senior who has not attended the mandatory senior meeting(s) and graduation practices may not participate in the commencement ceremony;
* Any senior who behaves inappropriately during the commencement ceremony may be removed from the ceremony.

**I have read and understood the above standards of conduct.**

**Student Name (print):**

**Student Signature:**

**Date:**

**QUARTZ HILL HIGH SCHOOL**

**GRADUATION CEREMONY PREFERENCE**

**Name of Senior \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I.D. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The 2019 Commencement Ceremonies will be held on Wednesday, June 5, 2019 at the Quartz Hill High Schools’ Floyd Nicholson Stadium. Our school has a history of hosting dignified ceremonies, where our graduates and their guests conduct themselves with honor and respect. My signature below certifies that I will conduct myself in an orderly, behaved manner at all times during the graduation ceremony. My signature also indicates the choice I have made for the graduation ceremony time. **Please return signed form to the Activities Secretary, Sulema Figueroa in the Administration Office by May 1st, 2019. If there is, any questions or concerns Ms. Figueroa can be reached at (661) 718-3100 ext. 591. Please note that this will be on a first come first served basis**

I further agree to:

1. Attend the mandatory graduation practices.
2. Wear a cap and gown that has not been altered.
3. Wear appropriate attire under the gown, as specified in the “Graduation Packet.”
4. Conduct myself courteously and participate in the program as planned without distraction or disruption.
5. Refrain from drugs or alcohol, knowing that their use or possession automatically bans my participation from the ceremonies.
6. Meet all graduation requirements, clear all debts, fines, and books owed, and complete all disciplinary assignments.

I understand that in signing this agreement I am making a promise to abide by all graduation rules, school rules, and District rules during rehearsals and/or the graduation ceremony as well as during the remainder of the school year. I further agree that violating any of these rules may result in my removal from the commencement ceremony and the withholding of my diploma and transcripts pending a required parent conference with the principal the week following graduation. In addition, any student suspended during the time covering graduation practices or the ceremony will **NOT** be allowed to participate in commencement.

Note: Approx. 700 students will be participating in two ceremonies. Each student will be given eight (8) tickets to one of the two graduation ceremonies

\*\* In the event that one ceremony reaches over 400 students, the number of tickets available per student will be decreased due to numbers of seats available in the stadium.

**I UNDERSTAND THAT I MUST CHOOSE A CEREMONY TIME AND RETURN THIS SIGNED FORM IN ORDER TO PARTICIPATE IN THE GRADUATION CEREMONY.**

**I ALSO UNDERSTAND THAT I MUST MEET ALL GRADUATION REQUIREMENTS IN ORDER TO PARTICIPATE IN THE CEREMONY AND RECEIPT OF THIS PREFERENCE FORM DOES NOT GUARANTEE MY FIRST CHOICE OF CEREMONIES.**

**PLEASE CIRCLE YOUR PREFERENCE OF GRADUATION TIME:**

**2:30 PM 6:00 PM**

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(Student’s Signature) (Parent/Guardian Signature)

Students over 18 must have parent/guardian signature also. In the event that the student or the parent/guardian refuses to sign the “Graduation Ceremony Preference Form”, the student may be excluded from the Commencement Exercises.

**Date/Time Received:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Received By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**